# New QA Hire Checklist

* Webinars – *QA lead should email Bill to get direct links*
* Madskillz training – *QA Lead email Nikki to set this up*. Can get training materials in the meantime.
* //madnet – Company Intranet
* //maddev – R&D intranet (user your domain username and password to access)
* \\fs1 – Users folder, misc. software, MadCap Releases
* \\build23 – Daily builds located here
* Bugbase – <http://source3:8080/tfs/SourceCollection/SOURCE/QA%20Team>
* Test Machine – Parallels overview
* User Test1/R3m3mbr!
* Add to DL-QA and DL-RnD outlook group
* License key for at least Flare, to start with.
* Ping Pong Ladder and Bagel rules
* Trello website